

**MINUTES  
EAGAR TOWN COUNCIL  
REGULAR MEETING  
22 W. 2<sup>nd</sup> St., Eagar, AZ  
April 3, 2018 - 7:00 P.M.**

Mayor Bryce Hamblin called the Regular Council Meeting to order and welcomed those present. Mayor Hamblin requested the record show that Councilors James Nelson, Jr. is absent and all other Councilmembers are present. Mayor Hamblin led the Pledge of Allegiance and John Phelps offered the invocation.

COUNCIL PRESENT:        Bryce Hamblin, Mayor  
                                 Debra Seeley  
                                 Winslow McNeill  
                                 Steve Erhart, Vice Mayor  
                                 John O. Phelps  
                                 Allen Browning

COUNCIL ABSENT:        James Nelson, Jr.

STAFF PRESENT:        Bruce Ray, Interim Town Manager/Public Works Director  
                                 Frank Adams, Fire Chief  
                                 Mike Sweetser, Police Chief  
                                 Katie Brady, Finance Manager/Town Clerk  
                                 Jeremiah Loyd, Community Development Director  
                                 Roberta Reed, Town Magistrate  
                                 Jessica Hill, Deputy Clerk

**ITEM #5: SUMMARY OF CURRENT EVENTS**

Bruce Ray, Interim Town Manager reported to Council that the town attorney is retiring. He has received 4 applicants. He would like to schedule an executive session to discuss applicants. 4 Council seats are coming up for re-election. Bruce will be out of the office Wednesday April 4, 2018 to Tuesday April 10, 2018.

Jessica Hill, Deputy Clerk mentioned to Council that we have raffle tickets available to sell for RVRU.

Frank Adams, Fire Chief reported to Council he received \$14,000 from the RAC grant for fire equipment.

Jeremiah Loyd, Community Development Director reported to Council that we were reimbursed \$68,000 for the 12<sup>th</sup> Street Trail Head.

**ITEM #6: OPEN CALL TO THE PUBLIC**

Terry Shove from the Boys and Girls Club reported to Council that they have been approved for a Vista Volunteer Program. Ms. Shove also stated they are starting a summer program for kids ages 5-15 and they have received 2 grants from Pima Federal and Rain Group.

**ITEM #7: CONSENT AGENDA**

- A. APPROVAL OF MINUTES OF EAGAR TOWN COUNCIL MEETING(S) HELD MARCH 2018
- B. APPROVAL OF FEBRUARY 2018 NATIONAL BANK OF ARIZONA TRANSMITTALS, CHECKS WRITTEN, PAYROLL DIRECT DEPOSIT VOUCHERS, AND CREDIT CARD PURCHASES
- C. APPROVAL TO PROCLAIM APRIL 27, 2018 AS ARBOR DAY WITHIN THE TOWN OF EAGAR.
- D. APPROVAL TO PROCLAIM APRIL "FAIR HOUSING MONTH"
- E. AUTHORIZATION TO CONTRACT WITH MILES DEWITT/DEWITT CATTLE COMPANY TO CONDUCT A JUNIOR RODEO DURING ROUND VALLEY ROUND UP.
- F. AUTHORIZATION TO CONTRACT WITH MILES DEWITT/DEWITT CATTLE COMPANY TO CONDUCT A RANCH RODEO DURING ROUND VALLEY ROUND UP.
- G. APPROVAL OF CONTRACT WITH COLIBRYN CONSULTING FOR COMMERCIAL PLAN REVIEW SERVICE.
- H. APPROVAL OF AN APPLICATION FOR A SPECIAL EVENT-LIQUOR LICENSE AT THE ROUND VALLEY RODEO COMMITTEE TO BE USED DURING THE FOURTH OF JULY RODEO AT THE RODEO GROUNDS.

Vice-Mayor Steve Erhart made a motion to approve the Consent Agenda. Councilor Allen Browning seconded; all were in favor, motion carried unanimously. 6-0

**ITEM #8: UNFINISHED BUSINESS**

- A. ACCEPTANCE OF FEBRUARY 2018 FINANCIAL REPORT AND SALES TAX REPORT

Ms. Brady presented to council that we are moving along well. LGIP \$75,000 deposit was not sent over due to us having 3 payrolls this month & large items in AP. State shared revenues are city sales tax are trending well. We are 1% over prior fiscal year in city sales tax. Our state shared revenue is 6% over prior fiscal year. HURF is 1.2% over prior fiscal year.

Vice-Mayor Steve Erhart made a motion to approve the financial report & Sales Tax report. Councilor Debra Seeley seconded; all were in favor, motion carried unanimously. 6-0

B. DISCUSSION AND CONSIDERATION OF ORDINANCE OF 2018-01 AMENDING THE EAGAR TOWN CODE BY ADDING TO TITLE 13 SECTION 13.12.025, SEWER COMMERCIAL RATES

Ms. Brady mentioned to Council this is just to clarify how the sewer rates are calculated not a change in what we currently have in place.

Vice-Mayor Steve Erhart made a motion to approve Ordinance 2018-01 amending Eagar town code by adding to title 13 section 13.12.025, sewer and commercial rates. Councilor Winslow McNeil seconded; all were in favor, motion carried unanimously. 6-0

**ITEM #9: NEW BUSINESS**

A. DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 2018-05 DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT IS MAINTAINED AND FILED WITH THE EAGAR TOWN CLERK AND ENTITLED "ORDINANCE 2018-01"

Ms. Brady mentioned to Council it's a small ordinance change, we will keep all documents in the Clerk's office.

Vice-Mayor Steve Erhart made a motion to approve Resolution 2018-05. Councilor Winslow McNeil seconded; all were in favor, motion carried unanimously. 6-0

B. DISCUSSION AND CONSIDERATION TO PROCLAIM APRIL "CHILD ABUSE PREVENTION AND AWARENESS MONTH"

Councilor Winslow McNeil made a motion to proclaim April as Child Abuse Prevention & Awareness Month. Vice Mayor Steve Erhart seconded; all were in favor, motion carried unanimously. 6-0

C. DISCUSSION AND CONSIDERATION TO MAKE AN ADDITIONAL PAYMENT ON THE 2017 BONDS WITH NATIONAL BANK OF ARIZONA.

Bruce Ray, Interim Town Manager mentioned to Council, to stay on schedule and pay off debt we ask for the approval to make an additional \$300,000 debt payment. \$1,307,000.00 will be remaining in the LGIP Accounts.

Councilor Allen Browning made a motion to approve additional debt payment on 2017 bonds with National Bank of Arizona. Councilor Winslow McNeil seconded; all were in favor, motion carried unanimously. 6-0

**D. DISCUSSION AND CONSIDERATION TO WAIVE RAMSEY PARK RENTAL FEES, FOR A SINGLE USE JUNE 16, 2018 FOR FIRST SOUTHERN BAPTIST CHURCH TO HOLD KICK OFF PARTY FOR VACATION BIBLE SCHOOL.**

Pat Kortan, Baptist Bible School Director mentioned to Council this is an event for the public & is free. It's a great opportunity for kids to register for Bible School.

Councilor Allen Browning made a motion to waive Ramsey Park Rental fees, for a single use on June 16, 2018. Vice Mayor Steve Erhart seconded; all were in favor, motion carried unanimously. 6-0

**ITEM #10: SIGNING OF DOCUMENTS**

Necessary signatures were obtained for the Minutes of March 2018; Financial Statements for February 2018; Arbor Day Proclamation; Fair Housing Month Proclamation; Junior Rodeo Contract with DeWitt Cattle Company; Ranch Rodeo Contract with DeWitt Cattle Company; Contract with Colibryn Consulting; Special Event Liquor License; Ordinance 2018-01; Child Abuse Prevention and Awareness Month Proclamation and Resolution 2018-05.

**ITEM #11: ADJOURNMENT**

Councilor Winslow McNeill made a motion to adjourn the meeting [at 7:30 p.m.] Councilor Allen Browning seconded; all were in favor, motion carried unanimously. 6-0

Attest: \_\_\_\_\_

Mayor: \_\_\_\_\_

Vice-Mayor: \_\_\_\_\_

Council: \_\_\_\_\_

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CERTIFICATION OF COUNCIL MINUTES

I hereby certify that the foregoing minutes is a true and correct copy of the minutes of the Regular Council Meeting of the Town of Eagar, Arizona held on April 3, 2018. I further certify that the meeting was duly called and held and that a quorum was present.

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Jessica Hill, Deputy Clerk